



FOR BUSY PEOPLE WHO WANT STRUCTURE, AND MORE TIME FOR THE PEOPLE THEY LOVE

Your inbox, calendar and household, handled. Nothing sent or bought without your yes.

A personal chief of staff for demanding lives. It keeps the moving parts moving, and it always asks you first.

WHAT IT DOES

- ✓ Sorts email one message at a time and drafts replies in your voice
- ✓ Keeps your calendar and the family schedule, including childcare gaps
- ✓ Tracks every commitment so nothing falls through
- ✓ Runs household errands and vendors end to end
- ✓ A daily review and a weekly review

WHO IT IS FOR

- Parents
- Anyone with a demanding job
- Anyone with a crowded inbox
- People with ADHD who want structure
- People stepping back from screens for wellness
- Couples and families who want more time together



Always asks first

It asks you before anything is sent or anything is bought.



No medical records

Chief of Staff is a non-clinical service and holds no medical records.



In your voice

Replies are drafted in your voice and wait for your approval.

If your hour is worth more than the cost, it pays for itself.

Time back for your work, your health and the people at home.

FOUNDING PRICING

Founding pricing; subject to change before launch.

CONCIERGE

\$499 setup, one time

Then \$149/month

EXECUTIVE

\$399 /month

Includes priority changes and a monthly tune-up

AI usage for Chief of Staff runs on your own Claude subscription.

INVITATION ONLY

Request an invitation: contact@medtx.org

In private use; early access by request.

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